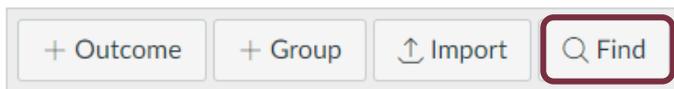


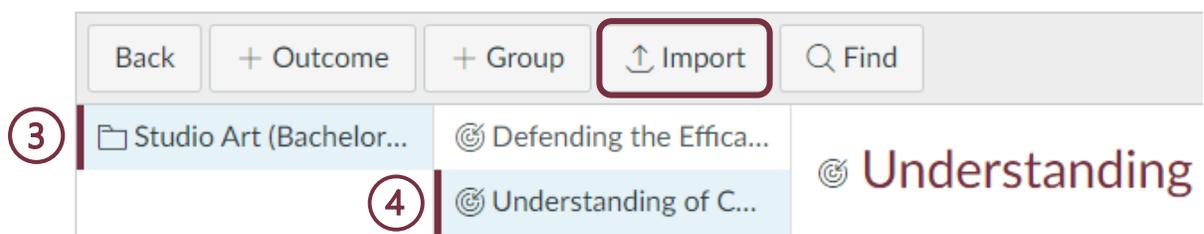
## USER GUIDE FOR IMPORTED CANVAS OUTCOMES

### Importing Outcomes into your Canvas Course

1. In the course Navigation menu, click **Outcomes**.
2. Click the **Find** button.

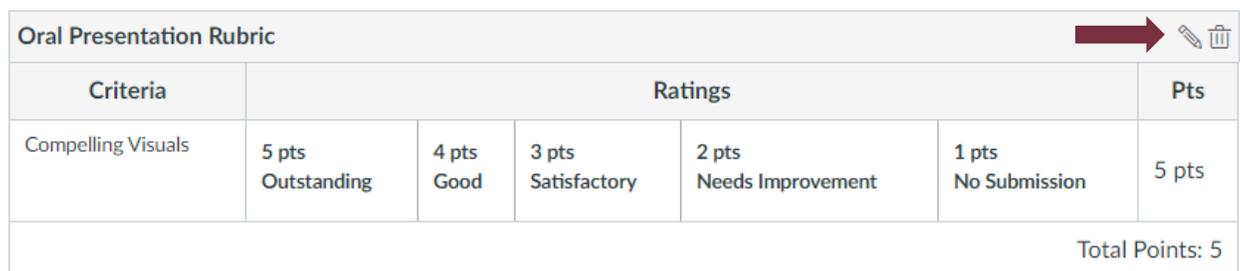


3. Select the name of an outcome group to view available outcomes. You can also view outcome groups within other outcome groups.
4. Select the outcome or outcome group you wish to import.
5. Click the **Import** button.



### Aligning Outcomes with Assignments/Assessments

1. Open an existing assignment rubric with which you wish to associate the outcome.
2. Enable edit mode by clicking on the **pencil icon** at the top of the rubric.



| Oral Presentation Rubric |                      |               |                       |                            |                        |                 |  |
|--------------------------|----------------------|---------------|-----------------------|----------------------------|------------------------|-----------------|--|
| Criteria                 | Ratings              |               |                       |                            |                        | Pts             |  |
| Compelling Visuals       | 5 pts<br>Outstanding | 4 pts<br>Good | 3 pts<br>Satisfactory | 2 pts<br>Needs Improvement | 1 pts<br>No Submission | 5 pts           |  |
|                          |                      |               |                       |                            |                        | Total Points: 5 |  |

3. At the bottom of the rubric, click **Find Outcome** to open your course outcomes folder containing all previously imported material.

| Title: Oral Presentation Rubric                      |                      |               |                       |                            |                        |       |
|--|----------------------|---------------|-----------------------|----------------------------|------------------------|-------|
| Criteria   | Ratings              |               |                       |                            | Pts                    |       |
| Compelling Visuals<br>Range <input type="checkbox"/> | 5 pts<br>Outstanding | 4 pts<br>Good | 3 pts<br>Satisfactory | 2 pts<br>Needs Improvement | 1 pts<br>No Submission | 5 pts |
| + Criterion  | Find Outcome         |               |                       |                            | Total Points: 5        |       |

- Navigate to the desired outcome.
- Check the appropriate box, if you wish to use the outcome as part of the points for the assignment. You'll need to use the same point value each time the outcome is used.
- Click the **Import** button on the lower right corner.

Find Outcomes

| Exceeds Expectations | Above Average | Meets Expectations | Below Average | Does Not Meet Expectations | Total Points |
|----------------------|---------------|--------------------|---------------|----------------------------|--------------|
| 5 Points             | 4 Points      | 3 Points           | 2 Points      | 1 Points                   | 5 Points     |

Use this criterion for scoring  
Calculation Method: Highest Score

Cancel Import

- The outcome will appear in your rubric with a target icon. If you have chosen to use the item for scoring, those points will be added to the total.
- Click **Update Rubric** to finalize changes.

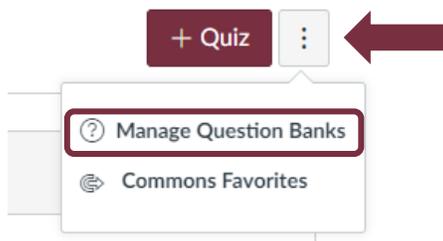
| Title: Oral Presentation Rubric  |                               |                        |                             |                            |                                     |                                    |
|---|-------------------------------|------------------------|-----------------------------|----------------------------|-------------------------------------|------------------------------------|
| Criteria  | Ratings                       |                        |                             |                            |                                     | Pts                                |
| Compelling Visuals<br>Range <input type="checkbox"/>  | 5 pts<br>Outstanding          | 4 pts<br>Good          | 3 pts<br>Satisfactory       | 2 pts<br>Needs Improvement | 1 pts<br>No Submission              | <input type="text" value="5"/> pts |
| Understanding of Contemporary Art<br>threshold: 3 pts   | 5 pts<br>Exceeds Expectations | 4 pts<br>Above Average | 3 pts<br>Meets Expectations | 2 pts<br>Below Average     | 1 pts<br>Does Not Meet Expectations | 5 pts                              |

+ Criterion  Total Points: 10



### Aligning Outcomes to a Question Bank

1. In the course Navigation menu, click **Quizzes**.
2. Click the icon in the upper right corner to open a dropdown box and select **Manage Question Banks**.



3. Select the desired question bank.
4. Choose **Align Outcomes** from the menu to the right.

### Week 5 Quiz

Remember, changes to question templates won't automatically update quizzes that are already using those questions.

Show Question Details

| Question   | 1 pts |
|--|-------|
| Which of the following statements is true?         |       |
| <a href="#">move/copy question to another bank</a> |       |

- 
- 
- 
- 
- 

#### Aligned Outcomes

-

5. Navigate to the desired outcome.
6. You will be asked to “Set mastery for any score at or above \_\_\_\_\_ %”. This means that you need to determine the percentage of test bank questions that a student will need to answer correctly to achieve “Mastery”.
7. Click the **Import** button on the lower right corner.

Find Outcomes

Studio Art (Bachelors or...)

Defending the Efficacy ...

Understanding of Cont...

**Understanding of Contemporary Art**

Students' understanding of contemporary art will be assessed in the Contemporary Art Foundations course (ART2204C), a required course taught every semester. In this course, students complete three tests that assess their ability to identify artists, their bodies of work, the artistic movements they are associated with, and the historical and cultural context they work within. We plan to use the students' scoring averages to assess this outcome.

| Exceeds Expectations | Above Average | Meets Expectations | Below Average | Does Not Meet Expectations | Total Points |
|----------------------|---------------|--------------------|---------------|----------------------------|--------------|
| 5 Points             | 4 Points      | 3 Points           | 2 Points      | 1 Points                   | 5 Points     |

Set mastery for any score at or above: 60 %

Calculation Method: Highest Score

Cancel Import

8. You will see the newly aligned outcome on the sidebar.

Aligned Outcomes

Understanding of Contemporary Art

mastery at 60%

Align Outcomes

### Enabling Learning Mastery Gradebook

1. In the Course Navigation menu, click **Settings**.
2. At the top of the page, click the **Feature Options** tab.
3. Find Learning Mastery Gradebook.
4. Click the feature's **State icon** and select the **Enabled** option.

5. You can allow students to see their outcomes within the Student Learning Mastery Gradebook.

Course Details Sections Navigation Apps **Feature Options**

**Course**

| Feature                                       | State                          |
|---|--------------------------------|
| > Allow Outcome Extra Credit                  | ⊗                              |
| > Anonymous Grading                           | ⊗                              |
| > Anonymous Instructor Annotations            | ⊗                              |
| > ePub Exporting                              | ⊗                              |
| > External Collaborations Tool                | ⊗                              |
| > Final Grade Override                        | ⊗                              |
| <b>3</b> > Learning Mastery Gradebook         | ✓                              |
| > Mastery Paths                               | ✓ Enabled<br>Disabled <b>4</b> |
| > Moderated Grading                           | ⊗                              |
| > New Course and User Analytics               | ⊗                              |
| > New Quizzes                                 | ⊗                              |
| <b>5</b> > Student Learning Mastery Gradebook | ✓                              |

6. Once you have enabled the tool, go to **Grades**.

7. Click the Gradebook menu and select Learning Mastery.

Gradebook ▾ View ▾

- Learning Mastery...
- Individual View...
- Gradebook History...

8. In Learning Mastery view:

- a. Student names and sections are on the left.
- b. Each column consists of a course outcome and the outcome grade for each student. Individual student scores within each outcome are based on outcome values. The first number indicates the score the student earned, the second indicates the mastery threshold hold set for the outcome.
- c. A sidebar on the right-hand side shows the outcome levels for the course.
- d. You can filter outcomes or students that have no outcome results.
- e. To download a csv file of the Learning Mastery Gradebook, click **Export Report**. The report contains Student Name, Student ID, the score the student receives based upon the calculation method chosen for the outcome, and the number of points possible for that outcome.

Learning Mastery ▾

| Course average ▾ | 3.44 /3  | 3.73 /3 | 3.73 /3 | 3.44 /3 |
|------------------|----------|---------|---------|---------|
| Learning Outcome | unGraded | fa20UC1 | fa20UC2 | fa20AC1 |
| Canvas Test 3    | 3 /3     | 5 /3    | 3.83 /3 | 3 /3    |
| Test Student     |          |         |         |         |
| Canvas Test1 A   | 3 /3     | 3.25 /3 | 3.83 /3 | 2.53 /3 |
| Canvas Test2     | 3 /3     | 4.42 /3 | 4.42 /3 | 4.3 /3  |
| Canvas Test 4    | 3 /3     | 3.25 /3 | 0 /3    | 1.95 /3 |
| Canvas Test5 A   | 3 /3     | 4.42 /3 | 4.42 /3 | 3.47 /3 |
| Canvas Test6     | 5 /3     | 4.42 /3 | 3.83 /3 | 5 /3    |
| Canvas Test8     | 3 /3     | 0 /3    | 5 /3    | 1.95 /3 |
| Canvas Test9     | 3 /3     | 3.83 /3 | 3.25 /3 | 3.95 /3 |
| Canvas Test10    |          |         |         |         |

Legend:

- Exceeds Mastery
- Meets Mastery
- Near Mastery
- Well Below Mastery

Hide outcomes with no results

Hide students with no results

Export report

A

B

C

D

E